

Instructions for Part Lot Control Exemption Application

BACKGROUND INFORMATION

This process pertains to an application for Part Lot Control pursuant to *Section 50* of the *Planning Act.* Part Lot Control has the effect of preventing the division of land in a Registered Plan, other than that allowed for in the approved Plan of Subdivision, without further approvals. The Part Lot Control provisions of the *Planning Act* allow a municipality to pass a By-law to remove Part Lot Control from all or any part of a registered Plan of Subdivision. Such a By-law has the effect of allowing the conveyance of a portion of a lot.

Prior to the Municipality processing the application, it is **required** that one (1) digital and/or hard copy of the attached application form be **COMPLETED**, one (1) digital copy of the Reference Plan, one (1) digital copy of the Registered Plan be submitted, and the processing fee(s), as approved by Council in the North Middlesex Fee By-law be submitted. A Pre-Consultation with the Municipal Planner and additional Municipal staff as may be required for the subject application, is strongly recommended prior to submitting an application.

PLEASE NOTE

- The application must be completed in metric units
- The receipt of inaccurate information may cause delays in the processing of this application.
- Additional information may be required by the Committee of Adjustment prior to a decision being issued.
- Any external consultants' or agency costs that the Municipality may incur as a result of the review of this application will be the responsibility of the applicant as noted on this application. This includes potential Conversation Authority reviews.
- The County of Middlesex is the approval authority.

SUBMISSION REQUIREMENTS

- One (1) digital and/or hard copy of the commissioned application form
- One (1) cover letter detailing the request for Part Lot Control exemption
- One (1) digital copy of the Reference Plan
- One (1) digital copy of the Registered Plan
- Associated fee
- Supporting documents as determined in the Pre-Consultation meeting

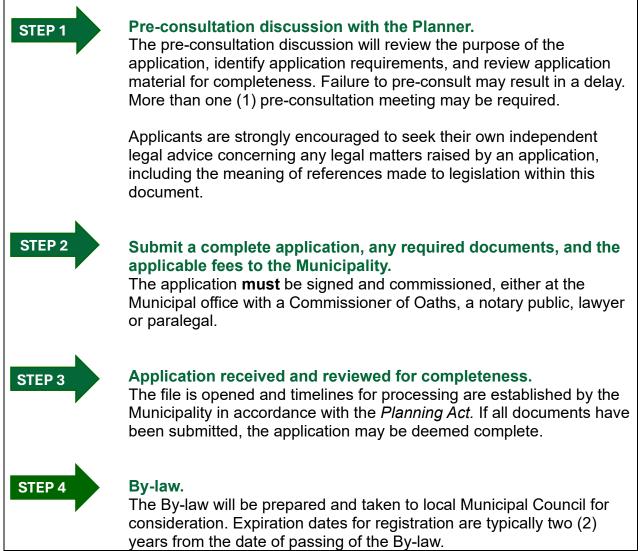
The documents noted above must be submitted to:

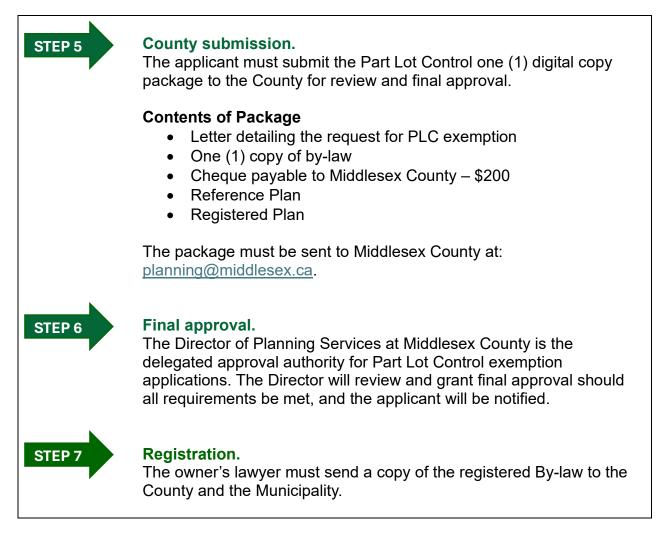
1) Municipality of North Middlesex 229 Parkhill Main St Parkhill, ON N0M 2K0 Attention: Planning Department

OR

2) Ashley Sawyer, Planner Middlesex County <u>asawyer@middlesex.ca</u>

APPLICATION PROCESS





For further information, please visit the Municipality's website at <u>www.northmiddlesex.on.ca/services/planning-services</u>

For questions pertaining to the application(s) prior to submission, contact:

Ashley Sawyer, Planner Middlesex County Email: <u>asawyer@middlesex.ca</u> Tel: (519) 930-1009



FOR OFFICE USE ONLY	
Local File Number:	
County File Number:	
Date Received:	
Received By:	

Part Lot Control Exemption Application

PURSUANT TO SECTION 53 OF THE PLANNING ACT

Date of Application:

1. APPLICANT INFORMATION		
1a. Registered Owner(s)		
Name(s):		
Address:		
Town:	Postal Code:	
Phone:	Cell:	
Email:		
1b. Applicant (if the applicant is different to	han the property owner(s))	
Name:		
Address:		
Town:	Postal Code:	
Phone:	Cell:	
Email:	<u>.</u>	
1c. Agent (authorized by the owner(s) to file the application)(if applicable)		
Name:		

Address	:			
Town:			Postal Code:	
Phone:			Cell:	
Email:				
1d. All o	communication is to be c	directed	to:	
	Owner/Purchaser	A	pplicant	Agent

2. DESCRIPTION OF SUBJECT LAND	
Geographic Township:	Street Address:
Concession(s):	Lot(s):
Registered Plan:	Part(s):
Reference Plan:	Municipal Roll Number:

3. TYI	TYPE AND PURPOSE OF APPLICATION				
3a. Re	Ba. Reconfiguration of lots/blocks on registered Plan of Subdivision.				
	Creation of individual lot(s) for single, semi-detached or townhouses				
	Creation of servicing easements in Registered Plan				
	Minor redesign to lots or blocks in a Registered Plan of Subdivision				
	Sale of part lots created through road widening				
	Creation of commercial or industrial lots				
	Date and Number of Registered Plan				
	Subdivision File Number				

Current Number of Lots
Proposed Number of Lots

4. EASEMENTS OR RESTRICTIVE COVENANTS		
4a. Are there any easements or restrictive covenants affecting the subject land?	Yes	
	□ No	
If yes, please provide a description of each easement or covenant and its effect. Please supply a copy of such documents including their registered instrument number(s) as part of the application submission.		

5. PROPOSED LAND USE AND DEVELOPMENT:	
5a. Official Plan Designation	
5b. Zoning	
5c. Does the proposal comply with the current zoning?	
5d. Proposed Use:	

6. INFRASTRUCTURE AND OPERATIONS			
6a. How is the subject property accessed? <i>Please provide information for only those that apply. Please include street name(s).</i>			
Provincial:		County:	
Municipal Road:		Other:	
Right of Way:		Water:	

6b. How is the subject property serviced? <i>Please provide information for only those that apply. Please include street name(s).</i>			
Water	Sewage		
Municipal:	Municipal:		
Private:	Private:		
Other:	Other:		
Storm			
Storm sewers:	Ditches:		
Other:	Swales:		

7. OTHER PLANNING APPLICATIONS ON SUBJECT PROPERTY		
An Official Plan Amendment application under the Planning Act.	Yes	No
If yes, provide the following: File No		
Status:		
A Zoning By-law Amendment application under the <i>Planning Act</i> .	Yes	No
A Zonnig Dy-law Amendment application under the Flamming Act.	103	NO
If yes, provide the following: File No		
Status:		
A Minister's Zoning Order under the Planning Act.	Yes	No
If yes, provide the following: File No		
Status:		
A Plan of Subdivision application under the Planning Act.	Yes	No
If yes, provide the following: File No		
Status:		

A Consent application under the <i>Planning Act</i> .	Yes	No
If yes, provide the following: File No		
Status:		
A Minor Variance application under the <i>Planning Act</i> .	Yes	No
If yes, provide the following: File No		
Status:		

8. APPL	ICATION CHECKLIST
	One (1) cover letter detailing the Part Lot Control exemption request
	One (1) digital copy of the Reference Plan All existing buildings and structures on the property and their setbacks must be shown.
	One (1) digital copy of the Registered Plan
	Municipal Fee Please note the County of Middlesex fee is payable via cheque separately to the County.

STATUTORY DECLARATION

l,	of the
(First and Last Name)	(Name of City, Town, Township, Municipality, etc. where you reside)
in the	SOLEMENLY
(Name of County, Region of	r District where you reside)
DECLARE THAT the information	provided in this application is true AND I make this
solemn Declaration conscientious	ly believing it to be true, and knowing that it is of the
same force and effect as if made	under oath and virtue of the Canada Evidence Act.
Declared before me at the	f City, Town, Township, Municipality, etc. where signed)
in the	thisday of
(Name of County, Region of	r District where signed)
20	
	ear)
A Commissioner of Oaths	Applicant or Authorized Agent*

AGENT AUTHORIZATION

IF an agent is applying on behalf of an applicant/owner, written authorization from the owner must accompany this application.

I, ______, being the legal owner of property subject to this application, hereby acknowledges and give consent to this application dated at _______this ______this ______this ______day of ______(Name of City, Town, Township, Municipality, etc. where signed) _______(Month) ______20____.

Signature of Owner