



## Position Synopsis and Purpose

Responsible for assisting in the maintenance, cleanliness and integrity of the Municipalities parks, recreation facilities, cemeteries, and water pumping stations.



## Responsibilities

- Provides general parks maintenance and assists with the following:
  - Grass maintenance includes line trimming, grass cutting, and edging as needed.
  - Remove all garbage from grounds including emptying any full garbage receptacles.
  - Weeding flower beds and playgrounds as needed.
  - Light facilities maintenance (cleaning, painting, etc).
  - Cleaning park washrooms and pavilions.
  - Power-washing equipment, vehicles, pavilions and splash pads as needed.
  - Perform maintenance as required or assigned by Facility Operators.
  - Perform other duties as assigned by the Director of Community Services or other recreational department staff.
- Provides excellent customer service to inquiries from the public and/or coworkers.

\*Note: All activities are expected to be performed in a safe manner, in accordance with the Occupational Health and Safety Act and its Regulations, along with Corporate Safety policies, procedures and programs. In addition, all necessary personal protective equipment must be used and maintained in good condition.



## Preferred Qualifications

### Education

### Experience

- 3-6 months of progressive experience in one or more of the following is an asset: turf maintenance equipment operation, landscaping, turf maintenance, and janitorial duties.

### Knowledge/Skill/Ability

- Ability to work in compliance with the Occupational Health and Safety Act and other applicable legislation, department and procedures, standard operating procedures, and perform safe work practices.
- Ability to work as part of a team.
- Ability to work outdoors in various climates.

### Other Requirements

- A valid Ontario Class G driver's license in good standing
- Able to lift 22 kg/50lbs (ie: garbage's, small engine equipment)



## Work Setting

### Work Conditions

The position's time is spent predominantly outdoors, at recreational facilities such as parks, sports fields, roadsides, and cemeteries.

This full-time seasonal contract is for the following period: the first end of April/beginning of May – Labour Day.

*The Municipality of North Middlesex is an Equal Opportunity Employer. Accommodations will be provided upon request in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will only be used for the purposes of candidate selection.*



## Position Classification

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|----------------------------|--|
| <b>Position Title</b>      | Parks/Cemetery Attendant - Seasonal Full-Time Contract |
| <b>Division</b>            | Community Services                                     |
| <b>Department</b>          | Parks and Recreation (Cemetery)                        |
| <b>Classification</b>      | Non-Union (Summer Seasonal)                            |
| <b>Branch</b>              | N/A  |
| <b>Reports to (Direct)</b> | Director of Community Services                         |
| <b>Equivalency Code</b>    | N/A  |
| <b>Hours per Week</b>      | 40 (including alternating weekend shifts)              |
| <b>Effective Date</b>      | January 1, 2024  |
| <b>Revision Date</b>       |  |