



## EMPLOYMENT APPLICATION FORM

Position Applying For: \_\_\_\_\_ Date Of Application \_\_\_\_\_

Full Name	
Address	
Primary Number	
Cell Number	

### Availability and Position:

Position Desired: ☐ Full-time ☐ Part-time ☐ Temporary/Seasonal

### Hours of Availability:

	All Days	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Morning								
Afternoon								
Evening								
Night								

### Education:

Type of School	Highest Grade/Year Completed	Name of School and Course of Study	Date Attended
High School or equivalent	9 10 11 12 13		
College or University			
Vocational/Trade School			
Other			

List any other certifications or licenses you currently possess:

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**Employment History:**

☐ Please see attached resume   OR

Start with your most recent employer. You may include as part of your employment history any work performed on a volunteer basis, but please do not include specific information concerning membership in organizations which are identified by religion, ethnic background or any other prohibited grounds of discrimination.

**Position One**

Where did you work? (include name of company and phone number	
Start date:	End Date:
What was your position?	
What were your duties/responsibilities in this position?	
Why did you leave?	
May we call your supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If so, Supervisor Name: _____	
Supervisor Contact Information: _____	

**Position Two**

Where did you work? (include name of company and phone number	
Start date:	End Date:
What was your position?	
What were your duties/responsibilities in this position?	
Why did you leave?	
May we call your supervisor? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If so, Supervisor Name: _____	
Supervisor Contact Information: _____	

## REFERENCES

Reference checks will be conducted to assess your past work performance and may include checks of attendance records. In addition to the references identified in the "Work History" section, you may wish to provide further references.

NAME	Telephone #	Relationship	# of Years Known
NAME	Telephone #	Relationship	# of Years Known

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*The Municipality of North Middlesex is an Equal Opportunity Employer. Accommodations will be provided upon request in accordance with the Accessibility for Ontarians with Disabilities Act (AODA). Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will only be used for the purpose of determining eligibility for this competition.*

*Thank you to all applicants for your interest; only those applicants selected for an interview will be contacted.*