



NOMINATION PROCEDURES FOR MUNICIPAL CANDIDATE 2022 Municipal Election

Municipal Elections Act, 1996 as amended Section 33

Forms, Declarations and Fees

Every person who proposes to be a candidate must file nomination papers with the Office of the Clerk prior to receiving any campaign contributions and/or expending any funds on a campaign. A candidate may file his or her nomination papers through the Clerks Office as of May 2, 2022 during regular business hours (Monday – Friday 8:30 a.m. – 4:30 p.m.) Nomination papers will be available from the Clerks Department and on the [North Middlesex Website](#).

Please Note: Nomination Papers submitted by facsimile transmissions, email or mail will not be accepted. Forms must be completed in person at the Clerks Department, 229 Parkhill Main Street, Parkhill ON N0M 2K0. Candidates are required to complete the Nomination Paper, which includes a declaration of qualification, taken before a Commissioner for Oaths. Photo identification containing the candidate's signature is also required

The nomination of a person for an office on Council must be endorsed by at least 25 persons and the persons endorsing the nomination must be eligible to vote in an election for an office within the Municipality if a regular election was held on the day that the person endorses the nomination.

The final day for filing for the 2022 municipal election is Nomination Day, Friday, August 19, 2022 from 9:00 a.m. to 2:00 p.m.

When filing, you must submit the following:

- a) "Nomination Paper - Form 1and 2" endorsed by at least 25 eligible persons
- b) "Declaration of Qualifications" signed by the person being nominated
This form must be signed before a Commissioner of Oaths.
- c) The nomination must be accompanied by the prescribed nomination filing fee. The prescribed fee is \$200.00 for head of council and \$100.00 for all other offices.
Fee is payable by cash, debit, money order or certified cheque only. Payment will not be accepted by credit card or personal cheque.
- d) "Consent to Release Personal Information " Form EL52
- e) "Candidate's Declaration – Proper Use of Voters' List" Form EL 14

If an agent is filing the nomination on behalf of a candidate, the Candidates Nomination paper must be commissioned before the agent files the nomination form with the Municipality of North Middlesex and the agent must provide a copy of the Candidates identification as well as providing their own identification.

Candidates are responsible for ensuring that they meet all the qualifications and have followed the procedures with respect to the filing of Nomination Papers

Exception for additional nominations

If the number of nominations filed for an office is less than the number of persons to be elected to an office, additional nominations may be filed between 9:00 a.m. and 2:00p.m. on the Wednesday following Nomination Day – August 24th, 2022.

Refund of nomination deposit

A candidate is entitled to receive a refund of the nomination filing fee if he or she files their financial statements with the Clerk by the filing date. For the 2022 municipal election, the filing date is before 2:00 p.m. on March 30, 2023.

Examination and certification of Nominations by Clerk

The Clerk shall examine each nomination that has been filed before 4p.m. on the Monday following Nomination Day-August 22nd, 2022. Any additional nominations filed under MEA, s. 33(5) shall be examined before 4:00 p.m. on the Thursday following Nomination Day – August 25th, 2022.

If the Clerk rejects a nomination, he or she will provide notice as soon as possible to the individual seeking nomination and to all candidates. The Clerks' decision to certify or reject a nomination is final.

Withdrawal of nominations

A person may withdraw his or her nomination by filing a written withdrawal at/with the Clerks Department before 2:00 p.m. on August 19, 2022.

Acclamations

If, at 4 pm on August 22nd, 2022 the number of certified candidates for an office is the same or less than the number to be elected, the Clerk shall immediately declare the candidate or candidates elected by acclamation.

All inquiries should be directed to the Municipal Clerk's office at 519-294-6244 or clerk@northmiddlesex.on.ca.