



MUNICIPALITY OF NORTH MIDDLESEX REGULAR MEETING MINUTES

The Regular Meeting of the Council of the Municipality of North Middlesex was held on Wednesday April 21, 2021 under provisions of the Procedural By-law which allows both with or without physically being present in the Council Chambers located at 229 Parkhill Main Street, Parkhill

1. CALL TO ORDER

Mayor Ropp called the meeting to order at 6:00 p.m. with a quorum present.

The Open Meeting is livestreamed on the North Middlesex You Tube Channel.

2. ROLL CALL

Mayor Brian Ropp

Deputy Mayor Adrian Cornelissen

Councillor Ward One – Doreen McLinchey

Councillor Ward Two – Joan Nichol

Councillor Ward Three – Gord Moir (joined meeting in progress)

Councillor Ward Four – John Keogh

Councillor Ward Five – Andrew Hemming

CAO/Director of Operations – Jonathon Graham

Clerk Jackie Tiedeman

Manager of Economic Development and Community Services – Mike Barrier

Facilities Manager, Brandon Drew - absent

Infrastructure Supervisor, Jonathon Lampman

Treasurer, Tracy Johnson

Fire Chief, Greg Vandenheuvel -absent

3. DISCLOSURE OF PECUNIARY INTEREST (*Municipal Conflict of Interest Act*) in writing or at anytime during the meeting)

None

4. PUBLIC MEETINGS

5:45 p.m. Court of Revision Meeting – see separate minutes

5:50 p.m. Meeting to Consider – Kustermans Drain A,E and F Branches

Infrastructure Supervisor, Jonathon Lampman, provided an overview of the drainage work to be undertaken. Staff mailed notices and copies of the Report on April 8, 2021 to the affected landowners and there was no landowners that indicated they wished to have their name added or removed from the petition.

MOTION #091/2021

KEOGH/CORNELISSEN: That Council receives and accepts the Final Report for the Kustermans Drain Branch “A”, “E” and “F” dated March 31, 2021 prepared by R. Dobbin Engineering Inc;

That Council gives two (2) readings for a Provisional By-law as Section 45(1) of the *Drainage Act, R.S.O. 1990* on the Municipal Drain mentioned above;

And that the first sitting of the Court of Revision on behalf of the Kustermans Drain Branch “A”, “E” and “F” be scheduled to be held on May 19, 2021 at 5:45 p.m.

CARRIED

5. MINUTES OF PREVIOUS MEETINGS

MOTION #092/2021

MOIR/HEMMING: That the April 7 Regular Meeting Minutes be approved as presented.

CARRIED

6. DELEGATIONS

6:00 p.m. Presentation from Brenda Slater, Account and Municipal Relations Manager - Municipal Property Assessment Corporation (MPAC).

- Property Values continue to be based on the market at January 1, 2016 which is the current valuation date
- North Middlesex Total Current Value Assessment is 2.1 Billion Dollars
- It is anticipated that more information will be available in the Fall of 2021 regarding the next province-wide assessment update
- The current value assessment will be maintained in the 2022 Taxation Year
- Overview of MPAC’s role in the building permit process

- About My Property portal is available for anyone that owns property to be able to compare to other assessments in your neighbourhood; view details that explain how property is assessed and review steps in order to file a Request for Reconsideration online.
- 2020 Municipal Partnerships Report is available for viewing through MPAC website along with monthly webinars

Several questions were asked and responded by Ms. Slater. Mayor Ropp thanked her for the presentation.

6:15 p.m. Presentation from Library Services (Lindsay Brock, Doug Warnock and Leigh Robinson) – “Supporting our Communities: Minds Crisis Shuttle. The Program Model provides Youth in crisis living in Middlesex London (including Lucan and Parkhill) to the resource “Reach Out” which is a confidential 24/7 information, support and crisis service. Reach Out would then send a trained taxi driver through Star Taxi Company to provide the transportation service for the individual to the CMHA Crisis Centre in London.

Community Navigator, Josh Smith then provided an overview of additional services available through the Library such as:

- Housing Supports
- Employment Services
- Connection with educational and literacy programs
- Mental Health Supports
- Addiction Services
- Youth Programming
- Clothing and Food Supports
- Social Assistance Applications
- Community Legal Services
- Birth Certification Applications

Social Services Manager, Pauline Andrew provided insight into the Social Services Relief Fund.

Several questions were asked and responded to by the various staff and their services. The Mayor thanked everyone for the informative presentation and the Municipality will ensure that these vital services will be advertised through social media and the municipal website.

7. DEPARTMENTAL REPORTS

a. Customer Service Expansion through Online Payment Options – Treasurer

MOTION #093/2021

CORNELISSEN/MCLINCHEY: That Council receive the report entitled Customer Service Expansion through OnLine Payment Options;

That Council approve the use of debit/credit cards as an online payment option for Municipal Services other than facility bookings, through the third party provider Paymentus, and;

That Council delegate authority to the CAO to execute all related service agreements with Paymentus (Canada) Corporation; and

That Council approve the use of Credit Card payments through the Municipal Global Payment system for recreation bookings.

CARRIED

b. 2020 Property Tax Receivable Update – Treasurer

MOTION #094/2021

NICHOL/MOIR: That Council receive the staff report entitled 2020 Property Tax Receivable Update for information.

CARRIED

c. Verbal Update on renewal of Community Information Kiosk at 135 Ailsa Craig Main Street – Economic Development and Community Services Manager

Mr. Barrier advised that the three parties have agreed to renew the agreement for another five year term which would allow the Community Kiosk to remain on site. The Ailsa Craig Village Association maintains the unit that stands on the Main Street Credit Union Property. There is no cost to the municipality.

d. VanMasseshoven Drain Tender Results – Drainage Superintendent

MOTION #095/2021

MOIR/KEOGH: That Council receive this report and direct staff to award the

construction of the VanMassen Drain Tender to VanBree Drainage and Bulldozing Limited in the amount of \$370,532.65 (including HST).

CARRIED

8. PASSING OF ACCOUNTS

Compilation of accounts from March 30 – April 14, 2021 in the amount of \$571,793.40

MOTION #096/2021

MCLINCHEY/HEMMING: Be it resolved that the following Bills and Accounts be approved for payment as follows:

General Cheques \$202,829.56

Direct Deposit \$257,747.08

On-line/PAP \$111,216.76

Cemetery Cheques \$0.00

Cemetery Direct Deposit \$0.00

CARRIED

9. COMMITTEE REPORTS

a. Lake Huron Primary Water Supply Joint Mgmt Board (Cr. Hemming) None

b. ABCA (Deputy Mayor Cornelissen) March 18, 2021 Board Highlights

c. BWRA (Cr. McLinchey)

d. EDAC (Cr. Moir) None

e. LSAC – (Cr. Nichol) October 15, 2020 Minutes (Receive and File)

f. Recreation Committee (Cr. Hemming) None

g. Water/Wastewater Committee (Cr. Moir) None

h. Policies Review Committee (Cr. Nichol) None

i. Fire Committee (Cr.Keogh) November 2020 Minutes (Receive and File)

j. OCWA Client Advisory Board (Jonathon Graham) None

11.CORRESPONDENCE

a.Municipal Property Assessment Corporation (MPAC) Annual Report
(action: Receive and File)

b. Updates from OPP under the *Community Safety and Policing Act, 2019*
(action: receive and file)

CAO, Jonathon Graham advised that he will be bringing a report to Council in the near future outlining the Regional Board approach being contemplated. The Board structure must include 20% Community Member and 20% Provincial OPP Representation. There is still many components of the structure to be finalized within the Plan before it is filed.

12.OTHER OR URGENT BUSINESS

None

13.DEFERRED ITEMS FROM PREVIOUS MEETING

- *Report on options for municipal regulations pertaining to certain Cannabis Operations*
- *Report from Treasurer on lifting temporary amendments to Municipal Fees and Charges By-law (waive penalty and interest)*
- *Review of water budget after 2nd billing cycle*

14. COMMUNICATIONS (including County Council)

Deputy Mayor Cornelissen reported on a recent FCM presentation and the next County Council Meeting has been cancelled

15. READING OF BY-LAWS

039 of 2021 - Kustermans Drain (1st and 2nd reading)

040 of 2021 - Appoint Acting Treasurer

041 of 2021 - 2021 Tax Rate By-law

042 of 2021 – Appointment of Signing Officers

043 of 2021 – Land Use Agreement for kiosk at 135 Ailsa Craig Main St

044 of 2021 – Confirming

MOTION #097/2021

MCLINCHEY/NICHOL: That By-laws # 039-044 of 2021 be read a first and second time

CARRIED

MOTION #0982021

MOIR/HEMMING: That By-laws #040-044 of 2021 be read a third and final time

CARRIED

16. CLOSED MEETING (UNDER SECTION 239 OF THE *MUNICIPAL ACT*)

None

17. CONSIDERATION OF MATTERS ARISING FROM CLOSED MEETING

None

18.ADJOURNMENT

MOTION #099/2021

MCLINCHEY/KEOGH: That the meeting adjourn at 7:21 p.m.

CARRIED

MAYOR

CLERK