



**MUNICIPALITY OF NORTH MIDDLESEX  
LOCAL SCHOOLS ADVISORY COMMITTEE  
Thursday, February 8, 2024, at 7:00 p.m.**

**PRESENT**

Councillor Bill Irwin – Chair  
Deputy Mayor Paul Hodgins  
Tonya Nichol  
Tammy Maguire  
Katie Ketelaars - regrets  
Casandra Shackleton - regrets  
Sadie Townsend - regrets  
Carolyn Tripp – CAO/Staff Member  
Brian Ropp, Mayor (ex-officio) – voting member for purpose of quorum.  
Arlene Morell  
Donna VanHooydonk, Recording Secretary

**CALL TO ORDER**

Chair Irwin called the meeting to order at 7:00 p.m. with a quorum present in the Council Chambers.

**INTRODUCTIONS**

All members of the committee introduced themselves.

**REVIEW OF PREVIOUS MEETING MINUTES**

Motion by: P. Hodgins  
Seconded by: Tonya Nichol  
That the minutes from the September 14, 2023 Meeting be approved. **CARRIED**

## **PROVISION FOR PECUNIARY INTEREST**

None.

## **REVIEW OF THE TERMS OF REFERENCE**

The current Terms of Reference has posed some challenges as it relates to having the composition of the committee as well as ensuring that there is quorum.

The committee members present discussed the existing Terms of Reference and have proposed a recommendation to Council to make the following changes to amend By-law No. 92:

- Composition – change the Council Representation from Three (3) members of Council to Two (2)

*That the Local School Advisory Committee shall consist of not more than nine voting members including two (2) members of Council (of which one shall be Chair and the other Vice Chair)*

- Voting Members (i) – change this to: Six members who are residents and parents with children enrolled in North Middlesex schools, and one student of NMDHS (Student Council Representative or designate).
- Quorum of the committee (iv) – change this to: Quorum of the committee is five (5) voting members including the Chair or Vice Chair and three (4) other voting members.
- Meetings:
  - Change the quarterly meetings to the second Thursday of the month at 6:00 p.m.

Motion by: T. Maguire

Seconded by: P. Hodgins

That the proposed amendments to the Terms of Reference be recommended to Council for their consideration.

**CARRIED**

## **PREVIOUS BUSINESS**

a) Update from Arlene Morell

The following disclosure was provided by Arlene Morrell:

- *Do not represent TVDSB, the views and opinions are my own as your elected Trustee for the TVDSB*
- *All Material I reference*
  - *TVDSB reports*
  - *MOE – Memos, guides*
- Planning Area 13 – North Middlesex – schools in the area:
  - Pages from the full report relevant to Middlesex County
  - Full report – TVDSB – Planning

The committee took the opportunity to discuss the materials that were provided by Ms. Morell.

The Chair advised that a meeting is being held on Tuesday, April 9, 2024 at the TVDSB Education Centre. This is their Annual Planning and Facility Collaboration Opportunities Meeting. In addition to the documents which were provided by Ms. Morell, Carolyn Tripp, CAO provided a listing of New Residential Development Applications in North Middlesex. The committee members agreed, and quickly came to the conclusion, that the information being provided to the TVDSB is not reflective of what is actually happening in North Middlesex. There are concerns that the Board is not receiving current up to date information as it relates to the upcoming growth in North Middlesex, which will have an impact on the long-term accommodation planning as well as strategic planning in anticipation of this growth. Given the residential applications for North Middlesex, ten years out approximately, both Parkhill and Ailsa Craig will double in size. There was a concern with enrollment capacity/over capacity, portable and lack of land space to accommodate portables. Further, the information that was provided in the report regarding 2022 New Dwelling Permits Across the District indicates that North Middlesex had 10 single/semi-detached permits in 2022, when in reality, there were 26, which poses the question as to where they are getting their information. In addition, when reviewing the information which was outlined in the Thames Valley District School Board Accommodation Plan – January 2024, and using Wilberforce School in Lucan as an example, this was a school that was earmarked as a potential closure a few years ago, and now, this school is at 147% capacity. Following a discussion, the committee concurred that a presentation would be prepared by staff and the Chair, with input from the Mayor for submission for review by all Committee members on March 28<sup>th</sup>, to be submitted to the Board, at which time Chair Irwin will be the spokesperson at the TVDSB annual planning meeting. All members of the committee will have an opportunity to see this, as well as encouraged to attend on April 9<sup>th</sup>.

**NEXT MEETING**

Thursday, March 28, 2024 @ 7:00 p.m.

**ADJOURNMENT**

Motion by: P. Hodgins  
Seconded by: Tonya Nichol  
That the meeting be adjourned at 8:36 p.m.

**CARRIED**

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Chair

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Recording Secretary